

Wayland Free Library Board Meeting  
September 22, 2021, 5:30 pm.

**Roll Call:** Kay Thomas, Marty Kimmel, Paula Fox, Amber Flanigan, Hope Decker, Lisa Clark, Lynnette McAllister

Absent: Jean McMillan, Kevin Kilbourne, Nancy Reigelsberger

The meeting was called to order by President Kay Thomas at 5:35 pm. Lisa Clark took the minutes; Kay types for the records.

### **Secretary's Report**

The minutes were approved from the August 11, 2021 meeting.

Marty- motion to approve; Paula, seconded motion

The **Treasurer's report** was presented with handout copies for all present.

Lynnette- motion to approve; Paula, seconded

Any further questions or copies, please contact Amber.

Amber will begin the budget process with assistance from Hope and Kim L. Any input from Board members would be appreciated.

### **President's Report:**

1. In November each Board member will individually do an evaluation of the Director; Kay will discuss the results with Hope in December.
2. The Board reviewed goals for 2021.
3. The Board and Director will continue to search for new Board members keeping in mind underserved areas of the broad community and people in various stages of life.

### **Director's Report:**

1. Explained Goal #5 (outreach for diverse populations) and will continue exploration.
2. Acknowledged Michelle Maker on her successful summer program. (handouts available of the program at the library)
3. Discussed upcoming program on 9/27 with Dr. Ryan Vogt

4. Circulation Policy was discussed and reviewed. Fines requirements will change; outstanding charges to increase to \$20.00; streamlining of loan periods. Policy will be voted upon at next meeting.
5. Discussion on obtaining an Empire Pass for patrons to check out
6. Grant-workforce development - will be for computers and not for the original items requested ( SmartBoard)
7. Community conversations to discuss utilizing the outdoors/natural resources to be explored
8. Bereavement policy- presently, it is vague.
9. Landscaping contract reevaluation
10. Matt Gleason looked at air conditioning in 2020 community room as it is not working. Board did not make a motion to do anything yet.

**New Business:**

Policy reviewed

Grants (see above)

**Board Comments:**

Discussion about opening up more hours and hiring were brought to the Director's attention.

**Next Board meeting, December 2<sup>nd</sup>, 5:30 pm**

Motion to Adjourn - Marty, seconded Paula

Meeting ended at 6:45 pm.