

Cell Phone/Telephone Policy

Cell Phone Use

The Library is open to the general public and welcomes all library users. When using the library please be courteous to all patrons. Cell phones should be turned off or switched to vibrate. If necessary, cell phones may be used in the front lobby and other designated areas.

Approved by the Board of Trustees
April 17, 2007

Telephone Use

The telephone at the main circulation desk is for library business, but may be used for emergencies. It is recommended that the staff member on duty make the call and explain the nature of the emergency.

Children without money for the pay phone should be sent to the librarian, where they will be assisted in making the call.

The public should be tactfully discouraged from calling the library to locate family members, except in case of emergency. These telephones are for business purposes only.