

BOARD MEETING  
Wednesday – July 20, 2022

Attendees

Hope Decker, Library Director  
Elise Clark, Secretary  
Paula Fox  
Kim Dickinson, Treasurer  
Julie Kurtz  
Lynnette McAllister  
Lynn Nielsen  
Nancy Reigelsperger

Absent

Kevin Kilbourne

Director began meeting at 6:00 pm

Library received Owl video conferencing equipment at no cost to Library (value of \$1,000.00) for participating in conference with MIT

Motion made by Julie Kurtz to approve Minutes of Meetings held May 10, 2022 and June 13, 2022; Second by Lynnette McAllister. All in favor

Review of Mid-Year Budget:

Line Item 12.06: Motion by Lynn Nielsen to move \$1,000.00 from Line Item 12.06 Printed Materials and use for programs; Second by Paula Fox. All in favor

Line Item 12.08: Discussion of transferring money from Line Item 12.08 A/V Materials (DVDs) into Line Item 12.16 Operations and Maintenance for the increased expense of Electric and Gas. Tabled for future discussion

Line Item 12.04: Motion by Julie Kurtz to increase Director's gross annual pay into her IRA by amount of withholdings so that the net is \$2,000.00; Second by Ann Bastine

United Financial Advisors quarterly report for 4/1/2022 to 6/30/2022 shows losses due to Market

Treasurer's Report – none

Director's Report – included Director's Goals and explanation

Review and discussion of Proposed Policies

Photo Release Form – suggested revisions; Tabled

Community Organization Library Usage Policy – review previous policy; Tabled

Library Code of Conduct Policy – Motion to approve

by Julie Kurtz; Second by Lynnette McAllister, all in favor

Incident/Accident Report Form – approved by all Trustees

Motion made by Lynnette McAllister to confirm the Director’s appointment and hiring of the following persons:

	Hours/week
Jennifer Schultz	14
Ann Marie McDonald	15
Brenda Shields	10
Michelle Maker	6
Elisabeth Cowley	30
Jennifer Allen	3
Jessica McGuinness	10
Liz Dean	3
Sandy Booth	5

Second by Ann Bastine; All in favor

Board Discussion of future meetings and agreed the months in which Board meetings are held, the meeting will be the 2<sup>nd</sup> Thursday of the month at 6:00 PM  
Next meeting to be Thursday, September 8, 2022 at 6:00 PM

Motion to adjourn made by Paula Fox; Second by Ann Bastine. All in favor