

**WAYLAND FREE LIBRARY BOARD REGULAR MEETING (in person at Library)
Thursday, August 15, 2024**

President, Julie Kurtz called the meeting to order at 6:07 PM

Secretary's Roll Call:

PRESENT:

Diane Bergvall
Elise (Lisa) Clark, Secretary
Kevin Kilbourne
Julie Kurtz, President
Lynnette McAllister
Lynn Nielsen

ABSENT

Kim Dickinson, Treasurer
Nancy Reigelsperger

Present: Elisabeth Cowley, Director

Public: Alex Lionetti (proposed candidate for Library Trustee)

INTRODUCTION AND APPROVAL OF NEW BOARD MEMBER: ALEX LIONETTI

Motion by Lynnette McAllister to approve new Board member/Trustee, **Alex Lionetti** ;
Second by Lynn Nielsen; All in favor.

SECRETARY'S MINUTES OF 6/20/2024

MOTION TO ACCEPT SECRETARY'S MINUTES OF June, 20, 2024 by Diane Bergvall; Second by Lynn Nielsen; All in favor.

TREASURER'S REPORT

Current Investment portfolio with J Cole Advisors: \$315,897.32 as of 8/15/24

overall rate of return: 2.4% year to date.

Five Star Bank account balances as of 8/15/24:

Savings Account \$142,972.33

Checking Account \$19,657.69

Kevin Kilbourne will contact advisor, Arnie Pechler questioning name change to J.W. Cole Advisors, Inc.? Also, didn't we previously agree to combine the 4 smaller accounts: Zone, Crawford, Hemmer, Epke as Arnie recommended?

MOTION TO ACCEPT TREASURER'S REPORT by Lisa Clark; Second by Lynnette McAllister. All in favor.

DIRECTOR'S REPORT

Hand outs of programs/services for June & July, primarily "Summer Reading" – 5 weeks; great participation.

New program Series: Tai Chi through LifeSpan;

Health – with Katie Bauer from University of Rochester

Staff – Marissa Wise has resigned; Director begins search for new hire, who will need to work with youth group and perform Clerk duties

Staff Policy – Director recommends a new policy be drafted especially so new hires understand their duties are not just one job, but more than one job duty.

Director informed Board members that the library needs to be deep cleaned inside and will report back to us on date(s).

Correspondence – received “Thank You” letter from Jennifer Schultz for her retirement card and gifts.

MOTION TO ACCEPT DIRECTOR’S REPORT by Diane Bergvall; Second by Lynn Nielsen; All in favor.

OLD BUSINESS

- 1) **Library’s 50th anniversary date** is October 12th, 2024 – committee has put together great ideas: Director has designed a book mark (to be handed out prior to Oct. 12th), checked out cost of cookies to name some of the ideas.

- 2) **Construction Grant** – committee meetings not held yet.

NEW BUSINESS

Kevin Kilbourne informed Board members that Dave Caron, owner of property adjoining library’s vacant lot talked to Kevin about buying ½ the vacant lot; Kevin replied to Dave that he would inform the Board. The Board did not bring the matter to a vote.

NEXT BOARD MEETING: September 19, 2024 at 6:00 PM at Library

ADJOURN

Motion to Adjourn Meeting by Diane Bergvall; Second by Lynnette McAllister; All in favor.

Respectfully Submitted,
Lisa Clark, Secretary