

**WAYLAND FREE LIBRARY BOARD REGULAR MEETING (in person at Library)
Thursday, April 18, 2024**

Vice President, Kevin Kilbourne called the meeting to order at 6:20 PM

Secretary's Roll Call:

PRESENT:

Elise (Lisa) Clark, Secretary
Kim Dickinson, Treasurer
Kevin Kilbourne
Lynn Nielsen
Nancy Reigelsperger

ABSENT

Diane Bergvall
Paula Fox
Julie Kurtz, President
Lynnette McAllister

Present: Elisabeth Cowley, Director

Public: NONE

MOTION TO ACCEPT MINUTES of March 21, 2024 meeting: By Kim Dickinson, Second by Lynn Nielsen, **SUBJECT TO** the following revisions: **Director's Report**: School Budget Vote is May 21, 2024, not May 13, 2024

Staff Wages: Historian, Sandy Booth's wage will remain at 15.00 per hour; she works remotely. All in favor.

TREASURER'S REPORT

Kim Dickinson has requested our CPA, Kim Lattimer to provide Profit & Loss/Balance sheets to Elisabeth and Kim Dickinson monthly, but CPA has not yet provided; Kim or Kevin will talk with CPA. Kevin intends to have information for return on investments available at next Board Meeting.

Treasurer reports account balances:

Bank checking account balance \$12,829.66

Bank savings account balance \$202,953.32

Kim Dickinson will check with Five Star Bank to see if they have a high yield account we could possibly deposit some money into from our regular savings account.

Motion to accept Treasurer's Report by Nancy Reigelsperger; Second by Lynn Nielsen. All in favor.

DIRECTOR'S REPORT

Elisabeth was asked by staff to thank the Board Members on their behalf for the wage increase.

Elisabeth informed Trustees that two computer monitors are needed; money in budget is available; board members agreed two new monitors could be purchased by Elisabeth.

Facebook Posts have increased!

Review of programs and services – Highlights:

Seed Library up and running;

Garden Work Bee – sprucing up around the library for Spring

Community Connections – to include different topics and different presenters

Story Time – about 1 hour; going to split in half; story time and second half might be little hand crafters

STLS event, Spring CE (Continuing Ed) will be held at The Raddison in Corning, Friday, June 14, 2024; all Trustees and staff are invited to attend; Elisabeth will be closing the library if all staff attend. No fee as library is covered by STLS.

Reminder that Bonnie Gunlocke Graham and family will be in the library April 26, 2024 ETA 12.00 - 1:00 PM; board members have not been asked to meet the family, but can stop in.

Elisabeth on vacation 5/10/24 – 5/27/24. She will have coverage while she's out.

Motion to accept Director's Report by Lynn Nielsen; Second by Nancy Reigelsperger. All in favor.

OLD BUSINESS

Discussion of accessing and using monies in the Gunlocke Investment Fund if needed.

Motion by Lynn Nielsen that the monies in The Gunlocke Fund be made available for use, according to it's allowable uses, if needed to support the facility should the need arise. Second by Kim Dickinson. All in favor.

Jennifer Schultz week of recognition for her years of employment and dedicated work at the library; 4/28 – 5/24/24

Construction Grant – Kevin commented that the library would first need to determine a rough estimate for Construction Grant Intent to be able to apply, due in June. Work on for next year most likely.

NEW BUSINESS

Elisabeth has compiled some data for school budget advocacy to promote the library in anticipation for Budget Vote on 5/21/24 and for public's information in general.

NEXT BOARD MEETING: June 20, 2024 at 6:00 PM

ADJOURN

Motion to Adjourn Meeting by Nancy Reigelsperger; Second by Lynn Nielsen ; All in favor.

Respectfully Submitted,

Lisa Clark, Secretary